

DEPARTMENT OF SOCIAL SERVICES

744 P Street, Sacramento, CA 95814



March 1, 1999

COUNTY FISCAL LETTER (CFL) NO. 98/99-64

TO: ALL COUNTY WELFARE DIRECTORS
ALL COUNTY FISCAL OFFICERS

SUBJECT: CHILD WELFARE SERVICES (CWS) EMERGENCY WORKLOAD
RELIEF ALLOCATION FOR FISCAL YEAR (FY)1998/99

REFERENCE: COUNTY FISCAL LETTER (CFL) NO. 98/99-32 CWS FINAL
ALLOCATION FOR FISCAL YEAR 1998/99

This letter provides you with your county's final Emergency Workload Relief Allocation for FY 1998/99 (Attachment I). The final allocation is a result of the Certification Statements (CFL NO. 98/99-32, Attachment IV) that were returned to the Contracts and Financial Analysis Bureau by December 31, 1998. By completing the statements, counties are eligible to access the funds the Legislature has provided as an augmentation to fund additional emergency response services for the protection of children. It is the intention of the Legislature that these funds be used to supplement, and not supplant CWS funding.

Since the Structured Decision Making Project (SDM) was established to enhance emergency response activities, participating counties can charge their travel expenses related to the SDM to the CWS Emergency Workload Relief allocation once the basic CWS allocation has been expended. Counties will be allowed to access the CWS Emergency Relief Augmentation funds for SDM travel costs as direct start up/nonrecurring costs on the County Expense Claim. Because counties will be using existing CWS codes for the CWS Emergency Workload Relief funds, and in order to claim the costs consistently, all counties should claim the SDM travel costs to PIN 146094, Child Welfare Services Start Up/Nonrecurring Costs until the SDM model is implemented.

This augmentation includes a minimum floor of \$75,000 for small counties and has no county match. The California Department of Social Services is establishing a State-Use-Only (SUO) code that will make the augmentation funds available to a county once a county's expenditures reach the State share amount of their FY 1998/99 Net CWS Final Allocation (CFL NO. 98/99-32). Funds in the initial Workload Relief allocation that were not certified for expenditures by individual counties will be redistributed during the year-end closeout process.

The 1998 Budget Act requires the CDSS to conduct a survey of counties receiving the augmented emergency response funds and report to the Legislature regarding the use of the funds. Please complete the attached survey (Attachment II) and mail or fax to the following address no later than April 1, 1999:

California Department of Social Services
Children's Services Branch
Emergency Response Survey Coordinator
744 P Street, M.S. 19-87
Sacramento, California 95814
Fax Number: (916) 445-2898

Since the report is due to the Legislature on April 1, 1999, and the due date for counties to complete the survey is also April 1, 1999, the CDSS will also conduct a phone survey of counties in order to obtain sufficient responses for a preliminary report to the Legislature. The phone survey will be based on a very brief sampling of the same questions that are in Attachment II.

After April 1, 1999, once the CDSS has received all of the counties' responses to the survey questions in Attachment II, a more detailed final report will be prepared and submitted to the Legislature.

If you would like to have the survey e-mailed to you, or if you have questions regarding the completion of the survey, please contact Carol Yee, Policy Analyst, Child Welfare Services Bureau, at (916) 445-2915. For questions regarding the allocation, please contact your Contracts and Financial Analysis Bureau analyst at (916) 657-3806.

***Original Document Signed by
Douglas D. Park on March 1, 1999***
DOUGLAS D. PARK, Chief
Financial Planning Branch

Attachments

c: CWDA

| County | Emergency Workload Relief Final Allocation Total Funds | Federal Funds | State Funds | County Funds |
|-----------------|---|---------------------|---------------------|-----------------|
| Alameda | \$1,919,784 | \$787,111 | \$1,132,673 | \$0 |
| Alpine | \$0 | \$0 | \$0 | \$0 |
| Amador | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Butte | \$744,497 | \$305,244 | \$439,253 | \$0 |
| Calaveras | \$86,015 | \$35,266 | \$50,749 | \$0 |
| Colusa | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Contra Costa | \$1,228,294 | \$503,601 | \$724,693 | \$0 |
| Del Norte | \$79,618 | \$32,643 | \$46,975 | \$0 |
| El Dorado | \$212,459 | \$87,108 | \$125,351 | \$0 |
| Fresno | \$2,216,272 | \$908,672 | \$1,307,600 | \$0 |
| Glenn | \$100,222 | \$41,091 | \$59,131 | \$0 |
| Humboldt | \$262,590 | \$107,662 | \$154,928 | \$0 |
| Imperial | \$212,150 | \$86,982 | \$125,168 | \$0 |
| Inyo | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Kern | \$1,799,609 | \$737,840 | \$1,061,769 | \$0 |
| Kings | \$282,865 | \$115,975 | \$166,890 | \$0 |
| Lake | \$152,954 | \$62,711 | \$90,243 | \$0 |
| Lassen | \$107,517 | \$44,082 | \$63,435 | \$0 |
| Los Angeles | \$25,215,458 | \$10,338,566 | \$14,876,892 | \$0 |
| Madera | \$190,501 | \$78,105 | \$112,396 | \$0 |
| Marin | \$203,622 | \$83,485 | \$120,137 | \$0 |
| Mariposa | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Mendocino | \$324,863 | \$133,194 | \$191,669 | \$0 |
| Merced | \$482,926 | \$198,000 | \$284,926 | \$0 |
| Modoc | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Mono | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Monterey | \$404,635 | \$165,900 | \$238,735 | \$0 |
| Napa | \$105,592 | \$43,293 | \$62,299 | \$0 |
| Nevada | \$121,965 | \$50,006 | \$71,959 | \$0 |
| Orange | \$3,339,705 | \$1,369,279 | \$1,970,426 | \$0 |
| Placer | \$431,320 | \$176,841 | \$254,479 | \$0 |
| Plumas | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Riverside | \$2,873,970 | \$1,178,328 | \$1,695,642 | \$0 |
| Sacramento | \$4,057,222 | \$1,663,461 | \$2,393,761 | \$0 |
| San Benito | \$75,736 | \$31,052 | \$44,684 | \$0 |
| San Bernardino | \$3,693,995 | \$1,514,538 | \$2,179,457 | \$0 |
| San Diego | \$5,563,681 | \$2,281,109 | \$3,282,572 | \$0 |
| San Francisco | \$1,096,996 | \$449,768 | \$647,228 | \$0 |
| San Joaquin | \$882,084 | \$361,654 | \$520,430 | \$0 |
| San Luis Obispo | \$310,193 | \$127,179 | \$183,014 | \$0 |
| San Mateo | \$581,184 | \$238,285 | \$342,899 | \$0 |
| Santa Barbara | \$413,526 | \$169,546 | \$243,980 | \$0 |
| Santa Clara | \$2,110,036 | \$865,115 | \$1,244,921 | \$0 |
| Santa Cruz | \$342,966 | \$140,616 | \$202,350 | \$0 |
| Shasta | \$447,385 | \$183,428 | \$263,957 | \$0 |
| Sierra | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Siskiyou | \$111,586 | \$45,750 | \$65,836 | \$0 |
| Solano | \$334,444 | \$137,122 | \$197,322 | \$0 |
| Sonoma | \$624,570 | \$256,074 | \$368,496 | \$0 |
| Stanislaus | \$686,360 | \$281,408 | \$404,952 | \$0 |
| Sutter | \$205,110 | \$84,095 | \$121,015 | \$0 |
| Tehama | \$149,817 | \$61,425 | \$88,392 | \$0 |
| Trinity | \$75,000 | \$30,750 | \$44,250 | \$0 |
| Tulare | \$932,644 | \$382,384 | \$550,260 | \$0 |
| Tuolumne | \$91,258 | \$37,416 | \$53,842 | \$0 |
| Ventura | \$691,268 | \$283,420 | \$407,848 | \$0 |
| Yolo | \$293,170 | \$120,200 | \$172,970 | \$0 |
| Yuba | \$252,366 | \$103,470 | \$148,896 | \$0 |
| Total | \$67,722,000 | \$27,766,250 | \$39,955,750 | \$0 |

**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
EMERGENCY RESPONSE AUGMENTED FUNDS SURVEY**

County: _____

Augmented Allocation Amount: _____

Date Survey Completed: _____

Survey Completed By (include name, title, area code and phone number):

Instructions: Please circle your responses. Provide comments if necessary in the spaces provided. If you need more space to provide comments, please use a separate page and number your comments to reference the questions for which you are providing additional information.

1. Does your county plan to use any of these funds for emergency shelter care expenses?
 - a. Yes (Go to Question 2.)
 - b. No (Skip to Question 3.)

2. If you answered yes to question 1, how will such funds be used at the emergency shelter?

- 2.1 To hire additional emergency shelter care staff

- a. Yes
- b. No

- 2.2 To purchase durable goods for the shelter (e.g., furniture, appliances, linens)

- a. Yes
- b. No

- 2.3 To purchase food or other household supplies of a non-durable nature (cleaning supplies, children's clothing, hygiene products, etc.)

- a. Yes
- b. No

- 2.4 To pay for shelter facility rent/lease/mortgage

- a. Yes
- b. No

- 2.5 Other purchases (please explain): _____

**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
EMERGENCY RESPONSE AUGMENTED FUNDS SURVEY**

Page 2 of 4

County: _____

3. Does your county plan to use any of the funds to hire additional social workers to provide emergency response **intake services**?

a. Yes

b. No

Comments: _____

4. Does your county plan to use any of the funds to hire additional social workers to provide in-person **investigation services**?

a. Yes

b. No

Comments: _____

5. Does your county plan to use any of the additional funds for social worker training?

a. Yes (Go to Question 6.)

b. No (Skip to Question 7.)

Comments: _____

6. If you answered yes to question 5, what type of training will you pursue?

a. Social worker curriculum training

b. Other training (Please explain) _____

7. Does your county plan to use any of the additional funds to improve your risk assessment processes?

a. Yes

b. No

**CALIFORNIA DEPARTMENT OF SOCIAL SERVICES
EMERGENCY RESPONSE AUGMENTED FUNDS SURVEY**

Page 3 of 4

County: _____

8. What does your county hope to accomplish with the augmented funds that otherwise would not have been accomplished or pursued? Please explain. (There is no limit to the length of your response. Please use additional pages if necessary.)

**EMERGENCY RESPONSE AUGMENTED FUNDS SURVEY
ESTIMATED ALLOCATION SUMMARY**

County: _____

Augmented Allocation Amount: _____

Instructions: To the extent possible, please provide estimated allocation amounts of **the augmented funds only** for the various expenditure categories listed. Divide your estimated or actual augmented allocation amounts by your total augmented allocation amount to arrive at a figure to enter into the column entitled, "Percent of Total Augmented Allocation." For example, if your estimated augmented allocation for Shelter Care Facility Staff is \$10,000 and your total augmented allocation is \$100,000, then your Percent of Total Augmented Allocation for that category would be \$10,000 divided by \$100,000, or ten percent.

| EXPENDITURE CATEGORY | ESTIMATED DOLLAR AMOUNT | PERCENT OF TOTAL AUGMENTED ALLOCATION |
|---|----------------------------|--|
| Shelter Care Facility Staff | | |
| Shelter Care Facility Durable Goods | | |
| Shelter Care Facility Non-Durable Goods | | |
| Shelter Care Facility Rent/Lease/Mortgage | | |
| Other Shelter Care Facility Expenses/Purchases (describe): | | |
| Emergency Response Intake Social Workers | | |
| In-Person Investigation Social Workers | | |
| Social Worker Curriculum Training | | |
| Other Training (describe): | | |
| Risk Assessment Process Improvement | | |
| Other Expenditure Category Not Listed (describe): | | |
| Totals: | | |